

Appendix C - Strategic National Stockpile (SNS) Materials

Instructions

Orders can be sent to the Kentucky Department for Public Health by the following methods:

[Sending the Excel file as an attachment to CHFSDPHDOC@ky.gov](mailto:CHFSDPHDOC@ky.gov)

Rename the file as follows (Your County or district name)_SNS_order(1 up numbering).xls

Example1: **NorthCentral_SNS_order1.xls**

This is the first order from North Central District.

Example2: **NorthCentral_SNS_order2.xls**

This is the second order from North Central District.

Remember to delete the tabs/sheets that are unused to reduce the chance of confusion.

This is the preferred method of transmission. It will be the most expeditious in processing your request.

The spreadsheet has three main tabs/sheets.

Blank order form

Push Pack Items

Managed Inventory Items

The quickest method to place orders will be to select the item you wish from the list of items on the Push Pack Tab and paste them onto the blank form. If that is not your preferred method then you can just enter your request directly on the Push Pack Tab.

If you wish to Fax your order please fax it to (502) 696-5852 or 502-564-4387

STRATEGIC NATIONAL STOCKPILE ORDER FORM INVENTORY REQUEST

Request Date/ Time: _____

Health Department: _____

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	COMPLETED AT RSS	
					RSS UNIT OF ISSUE	QUANTITY SHIPPED

Receiving Date/ Time: _____

Receiving Name and Signature: _____

DEA # _____ (IF CONTROLLED SUBSTANCES)

STRATEGIC NATIONAL STOCKPILE ORDER FORM 12 HOUR PUSH PACK INVENTORY REQUEST

Request Date/ Time: _____

Health Department: _____

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	COMPLETED AT RSS	
					RSS UNIT OF ISSUE	QUANTITY SHIPPED
Abdominal pads 8X10	7198			EA.		
AeroChamber Plus	79710			EA.		
AeroChamber Plus w/mask Large	80710			EA.		
AeroChamber Plus w/mask Medium	78710			EA.		
AeroChamber Plus w/mask Small	88710			EA.		
ALBUTEROL METERED DOSE INHALER 17GM	59930156001			EA.	72/cs	
Albuterol oral inhaler	59930-156-01			EA.		
Alcohol Pads	MDS090730			EA.		
Amoxicillin 500mg capsule, 30's unit of use, 40's	66336-634-30			CRS/REG	48btl/cs	
Amoxicillin 500mg capsule, 30's unit of use, 480's	66336-634-30			CRS/REG	480btl/cs	
Amoxicillin 500mg capsule, 30's unit of use, 80's	66336-634-30			CRS/REG	80btl/cs	
ATROPINE SULFATE 0.4MG/ ML 20ML MDV FOR INJECTION	63323023420			EA.	100/cs	
Atropine sulfate 0.4mg/ml 20ml	6323-234-20			EA.		
BACITRACIN 500U/ POLYMXIN B 10000U OINT 0.9GM PACKETS	00168002109			EA.	1728/cs	
Broselow tape, 5/pkg	AE-4800			EA.		
Carpject holders	0074-2049-02			EA.		
Ciprofloxin 20's Unit of Use 100bt's	66336-031-20			CRS/REG	100 btl/cs	
Ciprofloxacin inj. (Bags)	0026-8554-63			EA.		
CIPROFLOXACIN IV 400MG/ 200ML D5W	00026852763			EA.	24/cs	
Conforming bandage 4"x75"	2236			EA.		
Decappers	7712			EA.		
DIAZEPAM HCL 10MG (5MG/ ML) SDV FOR INJECTION	00641037125			EA.	1, 000/cs	
DIAZEPAM HCL 10MG AUTO- INJECTOR	6505012740951			EA.	150/cs	
DOPAMINE HCL 400MG (80MG/ ML) VIAL FOR INJECTION	00074910420			EA.	25/bx	
Dopamine HCl IV	0074-9104-20			EA.		
Double antibiotic oint 0.9gm pkt	0168-0021-09			EA.		
Double antibiotic oint 0.9gm pkt	0168-0021-09			EA.		
Doxy 20's Unit of Use 100bt's	66336-449-20			CRS/REG	100btl/cs	
Doxycycline 100mg IV (Vial)	63323-130-11			EA.		
DOXYCYCLINE HYCLATE 100MG POWDER VIAL FOR INJECTI	63323013010			EA.	100/cs	
Easy cap II CO2 detector	EasycapII			EA.		

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Endotracheal Stylett 6fr	500			EA.		
Endotracheal Stylett 8fr	750			EA.		
Endotracheal Styletts 10 FR	1000			EA.		
Endotracheal tube, 3mm ID	5-10406			EA.		
Endotracheal tube, 4mm ID	5-10408			EA.		
Endotracheal tube, 5mm ID	5-10410			EA.		
Endotracheal tube, 6mm ID	5-10312			EA.		
Endotracheal tube, 7mm ID	5-10314			EA.		
Endotracheal tube, 8mm ID	5-10316			EA.		
EPINEPHRINE 1: 1000 (1MG/ ML) AUTO- INJECTOR	49502050001			EA.	12/bx	
EPINEPHRINE 1: 2000 (0.5MG/ ML) AUTO- INJECTOR	49502050101			EA.	12/bx	
EPINEPHRINE HCL 1: 10000 (0.1MG/ ML) 10ML SYR/ NDL FOR	00074492118			EA.	50/cs	
ERYTHROMYCIN LACTOBIONATE 500MG PWDR VIAL FOR IN	00074636502			EA.	100/cs	
Gauze sponge 4X4	3033			EA.		
Gentamicin inj. (Vial)	63323-010-20			EA.		
GENTAMICIN SULFATE 40MG/ ML (20ML) MDV FOR INJECTIO	63323001020			EA.	100/cs	
Gloves, large, non-sterile, vinyl, powder-free	MDS192076			EA.		
Gloves, medium, non-sterile, vinyl, powder-free	MDS192075			EA.		
Injection site, long w/luer lock	2N1198			EA.		
Injection site, long w/luer lock	2N1198			EA.		
IV Admin Set, Adult, 68" unvented, clamp, Y-site	2C5417			EA.		
IV Admin Set, Adult, 68" unvented, clamp, Y-site	2C5417			EA.		
IV Admin Set, Adult, 68" unvented, clamp, Y-site	2C5417			EA.		
IV Admin Set, Adult, 68",vent, clamp	2C5419			EA.		
IV Admin Set, MINI, unvented, clamp	2C5424			EA.		
IV Admin Set, MINI, vent, clamp	2C5430			EA.		
IV Admin St, Adult, unvented	2C5417			EA.		
IV Admin St, Adult, Y-site	2C5417			EA.		
IV Cath. & needle 18ga x 1-1/4"	2N1114			EA.		
IV Cath. & needle 18ga x2"	2N1112			EA.		
IV Cath. & needle 20ga x 1-1/4"	2N1115			EA.		
IV Cath. & needle 24ga x 5/8"	2N1117			EA.		
IV Set, Butterfly, 12", 21ga x 3/4	0074-4492-01			EA.		
IV site transparent dressing, 2" x 3" Tegaderm, 600/bx	8333-1620-01			EA.		
Laryngoscope, disposable, lg	56903			EA.		
Laryngoscope, disposable, sm	56901			EA.		
Laryngoscope, illuminator (63/box)	60500			EA.		

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Levophed Inj. 1mg/ml 4ml	0409-1443-04			EA.		
LORAZEPAM HCL 2MG/ ML (1ML) 22G NEEDLE CARPUJECT C	00074198521			EA.	100/cs	
MARK 1 (PRALIDOXIME 600MG/ ATROPINE 2MG) AUTO- INJR	6505011749919			EA.	240/cs	
Mark 1 auto-injector	6505-01-174-9919			EA.		
Mark 1 auto-injector	6505-01-174-9919			EA.		
Methylprednisolone 2ml	0009-0190-16			EA.		
Methylprednisolone 2ml	0009-0190-16			EA.		
METHYLPREDNISOLONE SOD SUC 125MG (2ML) VIAL FOR IN	00009019016			EA.	25/bx	
MORPHINE SULFATE 10MG/ ML 1ML 25G NDL CARPUJECT C.	00074126301			EA.	100/cs	
MPR Adult; bag, mask, pop-off valve, CO2 detector	3-K-7521			EA.		
MPR Adult; bag, mask, pop-off valve, CO2 detector	3-K-7521			EA.		
MPR Pediatric; bag, mask, pop-off valve, CO2 detector	3-K-7143			EA.		
NaCl 0.9% IVPB 1,000ml	2B1324X			EA.		
NaCl 0.9% IVPB 100ml	2B1302			EA.		
Nasal Cannula, Adult, w/tubing	HCS4511			EA.		
Nasogastric tube, adult, 14Fr.	8888-264945 / mdo121714			EA.		
Nasogastric tube, adult, 16Fr.	888-264960/DYND72016 6			EA.		
Nasogastric tube, pediatric, 10Fr.	8888-264911 / mdo121710			EA.		
Oral syringe, 500's	REF-8881-907102			EA.		
Oropharyngeal airway, 40 mm	DYND60400			EA.		
Oropharyngeal airway, 60mm	DYND60410			EA.		
Oropharyngeal airway, 90mm	DYND60420			EA.		
Oxy mask,non-rebreather,ped	HCS4642			EA.		
Oxygen mask, non-breather, adult	HCS4640			EA.		
Oxygen tubing, 7 ft. 5-7mm	HCS4507			EA.		
POVIDONE IODINE 10% SWABSTICKS TRIPLES	MDS093902			EA.	750 cs	
Povidone Iodine swabsticks, triples	MDS093902			EA.		
Pralidoxime 1gm inj,20ml	0046-0374-06			EA.		
PRALIDOXIME HYDROCHLORIDE 1GM PWDR VIAL FOR INJ	00046037406			EA.	276/cs	
Sodium Chloride 0.9% 3ml capuject	0074-1885-03			EA.		
SODIUM CHLORIDE FLUSH 0.9% PRESERV FREE 3ML CARPU	00074188503			EA.	300/cs	
SODIUM CHLORIDE INJECTION 0.9% 100 ML	2B1302			EA.	96/cs	
SODIUM CHLORIDE INJECTION 0.9% 1000 ML	2B1324			EA.	12/cs	
Sterile water for inj	0074-4887-10			EA.		
STERILE WATER FOR INJECTION PRESERV FREE 10ML VIAL	00074488710			EA.	400/cs	
Suction catheter 14Fr, sterile, flexible, w/ control valve	DYND40102/40902			EA.		
Suction catheter 18fr	40904			EA.		

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Syringe 10ml, 20ga, 1-1/2"	3SS-10L2038			EA.		
Tape, cloth, 1" x 10yd, roll (Durapore)	8333-1538-01			EA.		
Tourniquet, latex-free, 3/4"x18"	18680			EA.		
Tweezers	3039			EA.		
Yankauer Suction, with control vent	DYND50132			EA.		
Diazepam 5mg/ml, 10ml vial	0074-3213-02			EA.		
Diazepam 5mg/ml, 10ml vial	0074-3213-02			EA.		
Diazepam 5mg/ml, 2ml auto-injector	6505-01-274-0951			EA.		
Diazepam 5mg/ml, 2ml auto-injector	6505-01-274-0951			EA.		
Midazolam 5mg/ml, 5ml	63323-412-05			EA.		
Morphine Sulfate 10mg/ml, 1ml, 25G needle, carpject	0074-1263-01			EA.		

Receiving Date/ Time: _____

Receiving Name and Signature: _____

DEA # _____ (IF CONTROLLED SUBSTANCES)

STRATEGIC NATIONAL STOCKPILE ORDER FORM

MANAGED INVENTORY REQUEST

Request Date/ Time: _____

Health Department: _____

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	COMPLETED AT RSS	
					RSS UNIT OF ISSUE	QUANTITY SHIPPED
Albuterol metered dose inhaler, 17gm					72 CS	
Albuterol Nebulizer Solution, 0.83mg/ml, 3ml					1 PKG	
Alcaine Ophthalmic, 0.5%, 15ml					1 EA	
Amoxicillin 400mg/5ml oral suspension, powder, 100ml bottle					1 BT	
Amoxicillin 400mg/5ml oral suspension, powder, 100ml bottle					96 CS	
Amoxicillin 500mg oral Capsule unit of use #30 cap bottle					1 BT	
Amoxicillin 500mg oral capsule unit of use #30 cap bottle 40's					40 CS	
Amoxicillin 500mg oral capsule unit of use #30 cap bottle 480's					480 CS	
Amoxicillin 500mg oral capsule unit of use #30 cap bottle 80's					80 CS	
Amoxicillin 500mg oral capsules #500 cap bottle					36 CS	
Amphoterican B IV 50mg vial					10 PKG	
Amphoterican B IV 50mg vial					1 VI	
Atropine 0.4mg/ml x 20ml soln. for inj., multi-dose vial					100 CS	
Bacitracin 500u/gm Ophth 1/8 oz					144 CS	
Bacitracin Ointment 30gm					1 TU	
Calcium-DTPA					5 BX	
Ciprofloxacin 250mg/5ml oral suspension, powder, 100ml bottle, 24's					24 CS	
Ciprofloxacin 500mg oral tablet #20 tab unit of use bottle					1 BT	
Ciprofloxacin 500mg oral tablet #20 tab unit of use bottle 100/cs					100 CS	
Ciprofloxacin 500mg oral tablet, 100# tablet bottle					1 BT	
Ciprofloxacin 500mg oral tablet, 100# tablet bottle 144's					144 CS	
Ciprofloxacin 500mg oral tablet, 100# tablet bottle 24's					24 CS	
Ciprofloxacin soln. for inj., 400mg in D5W 200ml flexi-bag					24 CS	
Clindamycin IV multidose vials, 150 mg/ml, 60ml					5 CS	
Clindamycin phosphate, 150mg/cc in 6cc vial					25 PKG	
Cyanide Antidote Kit					1 KT	
Diazepam soln. for inj., 5mg/ml x 2ml auto-injector, 150's					150 CS	
Diazepam soln. for inj., 5mg/ml x 2ml auto-injector, Ea					1 EA	
Diazepam soln. for inj., 5mg/ml, x 10ml multi-dose vial, 25's					25 CS	
Doxycycline 100mg oral tablet #20 tab unit of use					1 BT	
Doxycycline 100mg oral tablet #20 tab unit of use 100's					100 CS	
Doxycycline 100mg oral tablet #20 tab unit of use 400's					400 CS	
Doxycycline 100mg oral tablet #50 tab unit of use					1 BT	
Doxycycline 100mg oral tablet #50 tab unit of use 720's					720 CS	
Doxycycline 100mg oral tablet, #500 tab bottle					1 BT	
Doxycycline 100mg oral tablet, #500 tab bottle 24's					24 CS	
Doxycycline 100mg powder vial for injection					100 CS	
Doxycycline 100mg/20ml vial for inj.					100 CS	
Doxycycline 100mg/20ml vial for inj.					1 VI	
Doxycycline 25mg/5ml oral suspension, powder, 60ml bottle					1 BT	

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Fluorescein Dye Strips					100 BX	
Gentamicin soln. for inj., 40mg/ml x 20ml multi-dose vial					100 CS	
Gentamicin soln. for inj., 40mg/ml x 20ml multi-dose vial					1 VI	
Kytril, Granisetron HCL injection 1mg/ml vial					144 CS	
Kytril, Granisetron HCL injection 1mg/ml vial					1 EA	
Levaquin, 500mg, 100ml bags					24 CS	
Lidocaine 1 w/o Epl					25 PKG	
Lidocaine 1% with Epinephrine 10ml vial					25 PKG	
Mark 1 KIT 600mg pralidoxime/2mg atropine auto-injector					1 KT	
Methylprednisolone 125mg 2ml powder/diluent vial for inj					1 BX	
Midazolam Versed 5mg/5ml vials					480 CS	
Midazolam Versed 5mg/5ml vials					10 PKG	
Morphine Sulfate 10mg/ml, 1ml LL(luer-loc)					100 CS	
Morphine Sulfate, inj, 5x10-30ml					50 CS	
NeupogenFilgrastim, 300MCG/ML, 1ML solution for injection					10 PKG	
Oxycodone/Acetaminophen 5mg/325mg #500 tabs					1 BT	
Oxycodone/Acetaminophen 5mg/325mg #500 tabs					6 CS	
Polymixin/bacitracin antibiotic ointment, 0.9gm packet					1728 CS	
Potassium Chloride, 2mEq/ml, 20ml vial					25 PKG	
Potassium IodineTablets-KI					1500 CS	
Potassium IodineTablets-KI					1700 CS	
Potassium IodineTablets-KI 17 tab strip					1 PKG	
Pralidoxime 1 gm powder vial for injection					1 VI	
Pralidoxime 1gm powder vial for injection					6 BX	
Pralidoxime 1gm powder vial for injection					276 CS	
Prussian Blue 30 caps/bt					1 BT	
Prussian Blue, IND 30 caps/bt					1 BT	
Rifampin 600mg/vial for injection					1 VI	
Rimantadine, Hcl, 100mg tabs 100 tabs/BT					1 BT	
Rimantadine, Hcl, 50mg/5ml, syrup, 240 ml					1 BT	
Silvadene Cream 1% Silver Sulfadiazine					6 CS	
Silvadene Cream 1% Silver Sulfadiazine, Indv units					1 EA	
Tamiflu 75mg Capsules 10 Caps/Bx					1 BX	
Tamiflu Oral Suspension 12mg/ml 25ml					1 BT	
Vancomycin, 1gm Vials					50 CS	
Vecuronium Bromide 10mg vials					100 CS	
Vistide cidofovir 375mg, 75mg/ml					1 VI	
Zinc-DTPA					5 BX	
Syringe, oral dosing, calibrated 10ml					500 CS	

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Hydration/IV Fluids						
Sodium Chloride 0.9 3ml Carpuject IV Flush, Preservative Free					25 PKG	
Sodium Chloride 0.9% 3ml Carpuject IV Flush, Preservative Free					300 CS	
Sodium Chloride for inj., 0.9 1000ml flexi-bag					12 CS	
Sodium Chloride for inj., 0.9 100ml flexi-bag					96 CS	
Sterile water for injection 20ml					100 CS	
Sterile water for injection 20ml					1 PKG	
Sterile water for injection, preservative free, 10ml vial					400 CS	
Lactated Ringers Injection 1000ml					12 CS	
Dextrose 5 NACL .45Injection 1000ml					12 CS	
Reapckaging Equipment/Supplies						
APS Automated Packaging System prescription packaging machine					1 KT	
APS Bag					1 PKG	
APS Compressor					1 EA	
APS Spare Parts Kit					1 KT	
Bottle, Qorpack					48 CS	
Extension cord, heavy-duty, 25 ft.					1 EA	
Ink pad, black					1 EA	
Label-Avery Name Badge					2000 CS	
Pill Counter					1 EA	
Power strip, electric					1 EA	
Prescription dispensing bag, plastic, 3" x 5", zipper seal					10000 CS	
Prescription dispensing bag, plastic, 3" x 5", zipper seal, 2ML					20000 CS	
Stamper, Bates Model 7AMULT					1 EA	
Tablet counter, Kirby Lester					1 EA	
Volumetric tablet counting devices					1 EA	
Storage						
VaxiCool, Model# VXC-2, temperature control device					1 EA	
VaxiPac, temperature control device					1 EA	
VaxiSafe Cold packs					1 EA	
Vaxicool Battery Conditioning System VBC-1					1 EA	

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Medical Surgical Supplies						
Alcohol pads, isopropyl, 70 1 1/4" x 2 1/2"					3000 CS	
Aspirator					1 EA	
Aspirator portable w/internal					1 KT	
Aspirator Suction Unit					1 CS	
Bandage, abdominal pad 8 x 10					360 CS	
Bandage, abdominal pad, sterile, 8"x 10"					320 CS	
Bandage, Conforming Gauze 4x4					96 CS	
Bandage, Dressing burn, USP type VII gauze 18 x 18					70 CS	
Bandage, dressing, gauze, 4x4, sterile sponge (2 per pack)					1200 CS	
Bandage, gauze sterile bulk, 4.5"x147"					100 CS	
Carpuject Device					50 CS	
Catheter, Suction, 8 FR					200 CS	
Eye Wash, Emergency 4oz					1 EA	
Gloves, large, non-sterile, powder-free, non-latex					1000 CS	
Gloves, medium, non-sterile, powder free, non-latex					1000 CS	
IV admin set, solution continuous flow 2 inj sites					48 CS	
IV admin set, solution continuous flow 3 inj sites					48 CS	
IV administration set, 10 drop/ml, unvented					48 CS	
IV administration set, 10 drop/ml, vented					48 CS	
IV administration set, 60 drop/ml, unvented, 2 y-sites					48 CS	
IV administration set, 60 drop/ml, vented					48 CS	
IV Catheter 20G, 1-1/4" Surfflash Teflon					200 CS	
IV catheter/needle, 18G x 1 1/4"					200 CS	
IV catheter/needle, 18G x 2"					200 CS	
IV catheter/needle, 20G x 1 1/4"					200 CS	
IV catheter/needle, 24G x 5/8"					200 CS	
IV Intermittent injection site, long, with Luer-Lok					200 CS	
IV set, Secondary Medication Set with Luer Slip adapter and 18g needle 10gtt/ml, 35" (detached luer) hanger					48 CS	
IV site transparent dressing 2 3/8"x2 3/4"					600 CS	
IV site transparent dressing, 2"x3"					400 CS	
Laceration tray					16 CS	
Lacerations Repair Kit, Sterile, Packaged					20 CS	
Laerdal, Battery, rechargeable					1 EA	
Mask, Oxygen Non-Rebreather Newborn					50 CS	
Mask, Particulate Respirator/Mask, N95, SAS NIOSH certified dut resist one size					120 CS	
Mask, Particulate Respirator/Surgical Mask, N95, 3M, flat fold/hree panel white					120 CS	
Mask, Particulate Respirator/Surgical Mask, N95, Regular, duck bill NIOSH certified fluid resist shield					210 CS	
Mask, Particulate Respirator/Surgical Mask, N95, Small					210 CS	
Morgan Eye Lense					1 BX	
Povidone Iodine swabsticks, 10 triple paks					750 CS	
Reconstitution Device					400 CS	
Scalp Vein Set					CS	
Solidifier, safesorb					96 CS	
Stapler, Skin, Disposable					6 CS	
Suction canister, disp. 1500cc stem inlet					48 CS	
Suction catheter 14 fr					50 CS	
Suction catheter 14Fr, sterile, flexible, with control valve					50 CS	
Suction Catheter, 10 FR					200 CS	

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Medical Surgical Supplies						
Suction Connection Tube, MIN605					50 CS	
Suction tip, yankauer w/control vent bulbous tip sterile					50 CS	
Suction tip, yankauer, w/control vent flanged tip non-sterile					50 CS	
Suction tubing, sterile connecting straight 1/4"x120" 2 female ends					50 CS	
Suction tubing, sterile connecting straight 3/16 x 20in 2 female ends					50 CS	
Suction tubing, sterile connecting straight 3/16"x72" 2 female ends					50 CS	
Suture, 6-0 Dexon/vicryl 18" p-3/p-13 needle					1 BX	
Suture, Dexon/vicryl 4-0 30" p-12 needle					1 BX	
Suture, Dexon/vicryl 5-0 18" p-3/p-13 needle					1 BX	
Suture, Monosof 4-0 18" black PC-3/PC-11 needle					1 BX	
Suture, Monosof 5-0 18" black p-3/p-13 needle					1 BX	
Suture, Monosof 6-0 18" black p-3/p-13 needle					1 BX	
Syringe 10cc/ml, 20Gx 1 1/2" needle					600 CS	
Syringe 10ml, 20G x 1 1/2" needle					600 CS	
Tape, cloth, 1" x 10 YD, (Durapore or equivalent)					1 BX	
Tape, cloth, 1" x 10 YD, Durapore or equivalent, 24s					120 BX	
Tape, paper tape 2"x 10 yds					48 CS	
Tourniquet, latex-free, 3/4" x 18"					1000 CS	
Tourniquet, latex-free, 3/4" x 18" Blue					1 CS	
Valve, disposable PEEP					10 CS	
Valve, disposable PEEP					1 EA	
Airway Management						
Aero Chamber Plus, w/large mask					10 CS	
Aero Chamber Plus, w/medium mask					10 CS	
Aero Chamber Plus, w/o mask					10 CS	
Aero Chamber Plus, w/small mask					10 CS	
CO2 detector, Easy cap II use with MPR					24 CS	
Elbow Adapter for O2 Bleed-in					1 EA	
Endotracheal tube 26 ch/fr					12 CS	
Endotracheal tube 30 ch/fr					12 CS	
Endotracheal Tube 7mm w/o cuff					10 CS	
Endotracheal tube stylet, 10FR adult (Box)					1 BX	
Endotracheal tube stylet, 10FR, adult					8 CS	
Endotracheal tube stylet, 10FR, adult					1 EA	
Endotracheal tube stylet, 6Fr, infant, pediatric					1 BX	
Endotracheal tube stylet, 6Fr, infant, pediatric					8 CS	
Endotracheal tube stylet, 8Fr, pediatric					1 BX	
Endotracheal tube stylet, 8Fr, pediatric					8 CS	
Endotracheal tube stylette, 14 FR					20 CS	
Endotracheal tube, 3mm ID, uncuffed, infant					10 BX	
Endotracheal tube, 4mm ID, uncuffed, infant					10 BX	
Endotracheal tube, 5mm ID, uncuffed, pediatric					10 BX	
Endotracheal tube, 6mm ID, cuffed pediatric/small adult					10 BX	
Endotracheal tube, 6mm ID, cuffed pediatric/small adult					1 EA	
Endotracheal tube, 7mm ID, cuffed adult					10 BX	
Endotracheal tube, 8mm ID, cuffed, adult					10 BX	
Endotracheal tube, 8mm ID, cuffed, adult					1 EA	

PHARMACEUTICAL ITEMS	PRODUCT CODE	QUANTITY ON HAND (if known)	QUANTITY REQUESTED	UNIT OF USE (EACH, COURSES)	RSS UNIT OF ISSUE	QUANTITY SHIPPED
Airway Management						
LARYNGOSCOPE BLADE, MAC SZ4 LARGE/ADULT					1 BX	
LARYNGOSCOPE HANDLE, MED/STANDARD					1 EA	
Laryngoscope handle/blade, disposable, large Mac 3					10 BX	
Laryngoscope handle/blade, disposable, small Mac 1 1/2					10 BX	
Laryngoscope light & 2AA batteries fits in handle					1 EA	
Laryngoscope, Miller Size 1					20 CS	
Laryngoscope, Miller Size 2					20 CS	
Manual pulmonary resuscitator MPR, adult, with bag, mask, valve					12 CS	
Manual pulmonary resuscitator MPR, Infant, with bag, mask, valve					12 CS	
Manual pulmonary resuscitator MPR, pediatric, with bag, mask, valve					12 CS	
Nasal cannula, adult, w/7' no crush tube					50 CS	
Nasal Cannula-Infant w/7' no crush tube					200 CS	
Nasal Cannula-Pediatric w/7' no crush tube					200 CS	
Nasogastric (Salem Sump) Tube 6Fr					10 CS	
Nasogastric (Salem Sump) Tube 8Fr					10 CS	
Nasogastric tube, adult, 14Fr.					50 CS	
Nasogastric tube, adult, 16Fr.					50 CS	
Nasogastric tube, pediatric, 10Fr.					50 CS	
Nebulizer, T-mouthpiece, 7' tube					1 CS	
Oropharyngeal airway, Berman, 100mm adult					12 BX	
Oropharyngeal airway, Berman, 40mm infant					12 BX	
Oropharyngeal airway, Berman, 60mm, pediatric					12 BX	
Oropharyngeal airway, Berman, 80mm, Adult					12 BX	
Oropharyngeal airway, Berman, 90mm, adult					12 BX	
Oxygen mask, non-rebreather, adult					50 CS	
Oxygen mask, non-rebreather, pediatric					50 CS	
Oxygen tubing, 7 ft.					50 CS	
Tubing, Oxygen, Green bubble w/bubble every 1/8 x 100					1 EA	
Ventilator 754					1 EA	
Ventilator breathing filter W/22M and 22F Connector					50 CS	
Ventilator breathing filter W/22M and 22F Connector					1 EA	
Ventilator dispensing circuits, adult					10 CS	
Ventilator dispensing circuits, adult					1 EA	
Ventilator dispensing circuits, ped					10 CS	
Ventilator dispensing circuits, ped					1 EA	
Ventilator inlet filter assy					3 CS	
Ventilator LP-10, heat/mositure exchanger					1 EA	
Ventilator LP-10, heat/mositure exchanger (Peds)					1 EA	
Ventilator LP-10, heat/mositure exchanger (Peds), 50's					50 CS	
Ventilator LP-10, heat/mositure exchanger, 50's					50 CS	
Ventilator oxygen enrichment kit					1 KT	
Ventilator w/Pressure Plateau					1 EA	
Ventilator, bacteria filter, Model 6108 LP10					1 CS	
Ventilator, bacteria filter, Model 6108 LP10					1 EA	

Receiving Date/ Time: _____

Receiving Name and Signature: _____

DEA # _____ (IF CONTROLLED SUBSTANCES)

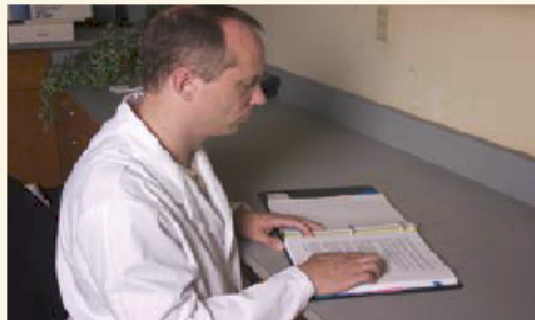
Vaccine Storage and Handling Toolkit

National Center for Immunization and Respiratory Diseases

Vaccine Storage and Handling Plans

General Recommendations

All healthcare providers who administer vaccines should evaluate their cold chain procedures to ensure that vaccine storage and handling guidelines are being followed. Each office should develop and adhere to a detailed written Routine Vaccine Storage and Handling Plan. This plan should include all aspects of routine vaccine management, from ordering vaccines and controlling inventory to storing vaccines and monitoring storage conditions. A written plan will help vaccine providers stay organized and will provide quality assurance of proper vaccine management.



Develop and adhere to a Routine Vaccine Storage and Handling Plan.



Each office needs an Emergency Vaccine Retrieval and Storage Plan.

In addition, each office should have a detailed written Emergency Vaccine Retrieval and Storage Plan in the event of refrigerator or freezer malfunctions, power failures, natural disasters, or other emergencies that might compromise appropriate vaccine storage conditions. Establishing a set of written plans for both daily and emergency situations helps assure the continued viability of vaccines. These plans should be easily accessible to staff and should be kept near the vaccine storage unit(s).

Many components of the routine and emergency plans will be the same for every practice but some of the details may vary depending on local policies. Consult your agency or local or state health department immunization program, as appropriate for your situation, for any special instructions.

Routine Vaccine Storage and Handling Plan

The information below is provided as a guideline for developing a Routine Vaccine Storage and Handling Plan for the protection and maintenance of your vaccine supply.

Whenever there is a question about the integrity of the vaccine, follow your state health department immunization program policy and contact either the manufacturers quality control office or the immunization program for guidance.

You may also use the [Routine Vaccine Storage and Handling Plan Worksheet](#) in the Resources section to help organize your plan. Consult your agency, local health department, or state health department immunization program, as appropriate for your situation, for any special instructions or forms. Whenever

there is a question about the integrity of the vaccine, follow your state health department immunization program policy and contact either the manufacturers quality control office or the immunization program for guidance.

Each Routine Vaccine Storage and Handling Plan should include the following information:

● **Up-to-date contact information**

- For the primary and backup vaccine coordinators who are responsible for routine vaccine storage and handling (see the section on [Vaccine Personnel](#))
- For the state or local health department immunization program (see [State Immunization Program Contact Information](#) in the Resources section)
- For the manufacturers of the vaccines in your inventory ([Manufacturer Quality Control Office Telephone Numbers](#) in the Resources section)
- For the refrigerator and freezer maintenance and repair company(s)
- For the vaccine storage unit alarm company (if applicable)
- For the sources of packing materials and certified calibrated thermometers

● **Descriptions of the roles and responsibilities of the primary and backup vaccine coordinators** (see the section on [Vaccine Personnel](#))

● **Summaries of the storage requirements for each vaccine and diluent in your inventory** (see the sections on [Vaccine Storage Practices](#) and [Selected Biologicals](#))

● **Protocols for vaccine storage unit temperature monitoring** (see the section on [Temperature Monitoring](#) and [Thermometers](#) in the Vaccine Storage Equipment section)

● **Protocols for vaccine storage equipment maintenance** (see the section on [Vaccine Storage Equipment](#))

● **Protocols for the correct placement of vaccine within storage units** (see [Vaccine Storage Locations and Positioning](#) in the section on Vaccine Storage Practices)

● **Protocols for responding to vaccine storage and handling problems** (see the section on [Storage Troubleshooting](#))

● **Protocols for vaccine inventory management** (contact your state health department immunization program for details and see the section on [Vaccine Inventory Management](#) for general guidelines)

● **Protocols for transporting and receiving vaccine shipments** (contact your state health department immunization program for details and see the section on [Vaccine Shipments](#) and [Maintaining the Cold Chain During Transport](#) in the Resources section for general guidelines)

● **Policies for preparing vaccine for administration** (see the section on [Vaccine Preparation and Disposal](#))

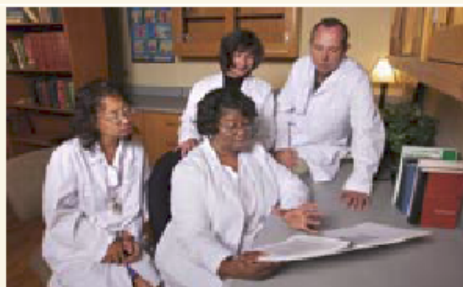
● **Protocols for proper disposal of vaccines and supplies** (contact your state health department immunization program for details and see the section on [Vaccine Preparation and Disposal](#) for general guidelines)

● **Samples of the forms used in your vaccination program** (contact your state health

department immunization program for details and see the [Resources](#) section —e.g., temperature logs, stock records, tally sheets)

Keep your Routine Vaccine Storage and Handling Plan in a prominent and easily accessible location near the vaccine storage units. Also establish a checklist of procedures and post it on all vaccine storage units (see [Checklist for Safe Vaccine Handling and Storage](#) in the Resources section).

All staff members who administer or handle vaccines in any way should be familiar with the Routine Vaccine Storage and Handling Plan (see [Training](#) in the Vaccine Personnel section).



Staff members should be familiar with the Routine Vaccine Storage and Handling Plan.

Emergency Vaccine Retrieval and Storage Plan

General Guidelines

To protect the vaccine inventory and to minimize potential monetary loss, every facility that stores vaccine should have a written Emergency Vaccine Retrieval and Storage Plan. Various situations may compromise vaccine storage conditions, such as equipment failures, power outages, or natural disasters. The Emergency Vaccine Retrieval and Storage Plan should provide up-to-date information regarding procedures to follow to protect and/or retrieve vaccines as quickly as possible when a potentially compromising situation occurs. Post the Emergency Vaccine Retrieval and Storage Plan on or near the vaccine storage equipment. Ensure that all staff (current and new) read the plan and understand it. Also ensure that janitorial and security staff are aware of the plan and know the procedures to follow to notify designated personnel about any problems with the vaccine storage equipment. Review and update the contact lists in the plan quarterly; review and update the entire plan annually.

When state officials, local officials, or providers have reasonable cause to believe that weather conditions, natural disasters, or other emergencies might disrupt power or flood any office where vaccine is stored, emergency procedures should be implemented **in advance of the event**.

Whenever there is a question about the integrity of the vaccine, follow your state health department immunization program policy and contact either the manufacturer's quality control office or the immunization program for guidance.

The information below is provided as a guideline for developing an Emergency Vaccine Retrieval and Storage Plan for the protection of vaccine inventories before and during emergency situations. You may also use the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#) and the [Emergency Response Worksheet](#) in the Resources section to help organize your response. Consult your agency, local health department, or state health department immunization program, as appropriate for your situation, for any special instructions or forms. Whenever there is a question about the integrity of the vaccine, follow your state health department immunization program policy and contact either the manufacturers quality control office or the immunization program for guidance.

Advance Preparations

Well in advance of any emergency situation you should have the following personnel, equipment, information, and protocols in place:

- **Designated primary and backup vaccine coordinators with emergency contact information.** Record this information in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#) found in the Resources section. In addition to their routine vaccine storage and handling duties (see the section on [Vaccine Personnel](#) for details), the primary and backup vaccine coordinators should:
 - Monitor the operation of the vaccine storage equipment and systems;
 - Track inclement weather conditions;
 - Set up and maintain a monitoring/notification system during times of inclement weather or other conditions that might cause a power outage (a continuous-monitoring temperature alarm/notification system should be considered, especially for practices with large inventories);
 - Ensure the appropriate handling of the vaccine during a disaster or power outage;
 - Ensure 24-hour access to the building and vaccine storage unit(s); and
 - Ensure that sufficient fuel is on hand to continuously run the generator for at least 72 hours if the facility has a backup generator.
- **Emergency staff contact list in order of contact preference.** Determine whether all or certain persons on the list should be contacted in the event of a vaccine storage emergency or if the first person reached is sufficient. Include the primary and backup vaccine coordinators on the list. Record the names (in order) and contact information in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#).
- **Vaccine storage unit specifications.** For each vaccine storage unit in your facility, identify the type of unit (e.g., refrigerator, freezer, combination refrigerator/freezer), the brand name, the model number, and the serial number. Record this information in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#). These specifications may be useful for the repair company.
- **Alternate vaccine storage facility or facilities.** Establish working agreements with at least one alternate storage facility with a backup generator where vaccine can be appropriately stored and monitored for the interim (e.g., hospital, long-term care facility, state depot, Red Cross, fire station, packing plant). Make advance arrangements with the facility(s) to store your vaccine when weather predictions call for inclement conditions (e.g., tornadoes, hurricanes, ice, severe snowstorms), when your vaccine storage equipment cannot be repaired, or when the power cannot be restored before the vaccine storage unit temperature rises above the recommended range. Record the name of the alternate facility(s), the name of the contact person(s), and the telephone number(s) in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#).



Establish at least one alternate storage facility where vaccine can be appropriately stored and monitored. This facility should have a backup generator.

● **Written protocols, vehicles, and drivers for transporting vaccine to and from the alternate vaccine storage facility.**

- If the vaccine can be moved to the alternate facility before the vaccine storage temperature rises above the recommended range, it may be transported in insulated containers or coolers within ordinary vehicles inside the passenger compartment (not in the trunk because temperatures cannot be controlled inside the trunk). Make advance arrangements for a primary and backup vehicle and driver and record the contact information in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#).



When transporting vaccine in ordinary vehicles use the passenger compartment—not the trunk.

- If the location is far away or if you have a large quantity of vaccine, consider renting a refrigerated truck to transport the vaccine. In this case, joining with other practices to reduce costs may be advantageous if a refrigerated truck rental is necessary. Make advance arrangements with a local refrigeration company and an alternate and record the contact information in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#).



A refrigerated truck can be used to transport vaccine.

- Develop written protocols for transporting vaccine to and from the alternate vaccine storage facility.
 - Establish how to load the vehicle.
 - Have preselected routes to take (and alternate routes if necessary).
 - Determine the estimated time en route.

● **Written instructions for entering your facility and vaccine storage spaces in an emergency if the building is closed or if it is after hours.** These instructions should include the building security/after-hours access procedure, a floor diagram and the locations of the following:

- Doors
- Flashlights
- Spare batteries
- Light switches
- Keys
- Locks
- Alarms (including instructions for use)
- Circuit breakers
- Packing materials

● **Appropriate packing materials to safely transport or temporarily store vaccine.** These materials may include insulated containers, refrigerated/frozen packs, and dry ice (depending on the type of vaccine—see [Written protocol for vaccine packing](#) in this section, [Maintaining the Cold Chain During Transport](#) in the Resources section, [Chart of Refrigerated/Frozen Pack Needs for Different Climates](#) in the Resources section for general guidelines). In situations where an alternate vaccine storage facility with a backup generator cannot be identified within a reasonable distance, maintain the appropriate packing materials to temporarily and safely store vaccine at your facility. Record the names and contact information for sources of these materials in the [Emergency Vaccine Retrieval and Storage Plan Worksheet](#).



Insulated containers.



Refrigerated/frozen packs.



Dry Ice.

● **Prioritized vaccine packing list.** Make a written list of which vaccines to pack first in an emergency. Contact your state or local health department immunization program for advice on prioritization. If it is not possible to pack and transport all your vaccines, use your prioritized vaccine packing list to determine the types and amounts of vaccine to save.

● **Written protocol for vaccine packing.** Each facility should develop its own standard operating procedures (SOPs) for packing vaccine. These instructions should be readily available for staff unfamiliar with vaccine packing procedures. Key steps that should be reflected in all SOPs are:

- Open the refrigerator and/or freezer doors only when absolutely necessary and only after you have made all preparations for packing and moving the vaccine to the alternate storage facility.
- Use properly insulated containers to transport the vaccine. These containers should be validated to ensure that they are capable of maintaining the vaccine at the correct temperatures. You may use the shipping containers the vaccines arrived in from the

manufacturer. Alternatively, you may use hard-sided plastic insulated containers or Styrofoam™ coolers with at least 2-inch thick walls. Thin-walled Styrofoam™ coolers, such as those purchased at grocery stores to hold beverages, are not acceptable.

Refrigerated vaccines:

- Pack the refrigerated vaccines first, using enough refrigerated/frozen packs to maintain the cold chain. The number and placement of refrigerated/frozen packs inside the container will depend on container size and outside temperature. For detailed instructions, see [Chart of Refrigerated/Frozen Pack Needs for Different Climates](#) in the Resources section.
- Be sure to place an insulating barrier (e.g., bubble wrap, crumpled brown packing paper, Styrofoam™ peanuts) between the refrigerated/frozen packs and the vaccines to prevent accidental freezing. The contents of the container should be layered as follows: refrigerated/frozen packs, barrier, vaccine, thermometer or temperature monitor, another layer of barrier, and additional refrigerated/frozen packs.
- Use properly placed thermometers near the vaccine to assess whether the cold chain has been broken. The thermometer should be placed next to the vaccine and should not come in contact with the refrigerated/frozen packs.
- Attach labels to the outside of the container to clearly identify the contents as being valuable and fragile vaccines.
- Record vaccine type(s), quantity, date, time, and originating facility on a label on the outside of the container.
- Document the vaccine storage unit temperature at the time the vaccine is removed for transport.

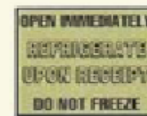


Place bubble wrap, crumpled brown packing paper, or Styrofoam™ peanuts between the refrigerated/frozen packs and the vaccines.



Place the thermometer next to the vaccine but not in contact with the refrigerated/frozen packs.

Refrigerated/
frozen packs
Bubble wrap
Vaccines
Thermometer



Attach appropriate labels to the outside of the container.

Frozen vaccines:

- Pack the frozen vaccines last, using a separate insulated container. Remove combined measles, mumps, rubella, and varicella vaccine (MMRV); varicella vaccine; and zoster vaccine from the freezer and pack with dry ice immediately before they are to be transported. At least 6 pounds of dry ice should be used in the container to maintain the vaccines in their frozen state.
- Attach labels to the outside of the container to clearly identify the contents as being valuable and fragile vaccines.
- Record vaccine type(s), quantity, date, time, and originating facility on a label on the outside of the container.
- Document the vaccine storage unit temperature at the time the vaccine is removed for transport.



Use properly insulated containers to transport vaccine.



Dry ice should be used during transport to maintain vaccines in their frozen states.

- **Written protocol for appropriately storing vaccine at the alternate vaccine storage facility.** Combined measles, mumps, rubella, and varicella vaccine (MMRV); varicella vaccine; and zoster vaccine should be stored in the freezer at 5°F (-15°C) or colder. Other vaccines should be stored in the refrigerator at 35° to 46°F (2° to 8°C). There should be adequate cold air circulation around the vaccines. Each alternate vaccine storage unit should have a functioning certified calibrated thermometer in each compartment.

Temperatures inside the storage units should be monitored and recorded at least twice a day for as long as vaccine is stored in this location.

Temperatures inside the storage units should be monitored and recorded at least twice a day for as long as vaccine is stored in this location (see the sections on [Vaccine Storage Practices](#) and [Temperature Monitoring](#) for further details).

- **Up-to-date list of [Manufacturer Quality Control Office Telephone Numbers](#).** An example may be found in the Resources section.

Emergency Actions

The following emergency procedures should be implemented **in advance of the event** if possible. If you have no warning and the emergency event is already occurring or has already occurred, you should still follow these procedures. Consult your agency, local health department, or state health department immunization program, as appropriate for your situation, for any special instructions. Whenever there is a question about the integrity of the vaccine, follow your state health department immunization program policy and contact either the manufacturers quality control office or the immunization program for guidance.

- **Suspend vaccination activities before the onset of emergency conditions, if possible.** This will allow sufficient time for packing and transporting vaccine.
- **Notify staff at the alternate vaccine storage facility.** Before moving your vaccine, call the alternate storage facility to make them aware of the situation and to ensure that their backup generator is working.
- **Conduct an inventory of the vaccines and record the actions taken.** Use the [Emergency Response Worksheet](#) in the Resources section. Also note if water bottles were in the refrigerator and frozen packs in the freezer at the time of this event.
- **Pack and transport the affected vaccines according to your priority list.** (see [Written protocol for vaccine packing](#) and [Prioritized vaccine packing list](#) in this section).
- **Follow established vaccine transport procedures for moving vaccine.** (see [Written protocols, vehicles, and drivers for transporting vaccine to and from the alternate vaccine storage facility](#) in this section).

Centers for Disease Control and Prevention

Checklist for Safe Vaccine Handling and Storage

Here are the 20 most important things you can do to safeguard your vaccine supply. Are you doing them all?

Reviewing this list can help you improve your clinic's vaccine management practices.

- | Yes | No | |
|-------|-------|--|
| _____ | _____ | 1. We have a designated person in charge of the handling and storage of our vaccines. |
| _____ | _____ | 2. We have a back-up person in charge of the handling and storage of our vaccines. |
| _____ | _____ | 3. A vaccine inventory log is maintained that documents:
_____ Vaccine name and number of doses received
_____ Date the vaccine was received
_____ Arrival condition of vaccine
_____ Vaccine manufacturer and lot number
_____ Vaccine expiration date |
| _____ | _____ | 4. Our refrigerator for vaccines is either household-style or commercial-style, NOT dormitory-style. The freezer compartment has a separate exterior door. Alternatively, we use two storage units: a free-standing refrigerator and a separate, free-standing freezer. |
| _____ | _____ | 5. We do NOT store any food or drink in the refrigerator or freezer. |
| _____ | _____ | 6. We store vaccines in the middle of the refrigerator or freezer, and NOT in the door. |
| _____ | _____ | 7. We stock and rotate our vaccine supply so that the newest vaccine of each type (with the longest expiration date) is placed behind the vaccine with the shortest expiration date. |
| _____ | _____ | 8. We check vaccine expiration dates and we first use those that will expire soonest. |
| _____ | _____ | 9. We post a sign on the refrigerator door showing which vaccines should be stored in the refrigerator and which should be stored in the freezer. |
| _____ | _____ | 10. We always keep a thermometer in the refrigerator. |
| _____ | _____ | 11. The temperature in the refrigerator is maintained at 35–46°F (2–8°C). |
| _____ | _____ | 12. We keep extra containers of water in the refrigerator to help maintain cold temperatures. |
| _____ | _____ | 13. We always keep a thermometer in the freezer. |
| _____ | _____ | 14. The temperature in the freezer is maintained at +5°F (-15°C) or colder. |
| _____ | _____ | 15. We keep ice packs and other ice-filled containers in the freezer to help maintain cold temperatures. |
| _____ | _____ | 16. We post a temperature log on the refrigerator door on which we record the refrigerator and freezer temperatures twice a day—first thing in the morning and at clinic closing time—and we know whom to call if the temperature goes out of range. |
| _____ | _____ | 17. We have a "Do Not Unplug" sign next to the refrigerator's electrical outlet. |
| _____ | _____ | 18. In the event of a refrigerator failure, we take the following steps:
_____ We assure that the vaccines are placed in a location with adequate refrigeration.
_____ We mark exposed vaccines and separate them from undamaged vaccines.
_____ We note the refrigerator or freezer temperature and contact the vaccine manufacturer or state health department to determine how to handle the affected vaccines.
_____ We follow the vaccine manufacturer's or health department's instructions as to whether the affected vaccines can be used, and, if so, we mark the vials with the revised expiration date provided by the manufacturer or health department. |
| _____ | _____ | 19. We have obtained a detailed written policy for general and emergency vaccine management from our local or state health department. |
| _____ | _____ | 20. If all above answers are "yes," we are patting ourselves on the back. If not, we have assigned someone to implement needed changes! |

Additional Info